

# USER GUIDE

GET STARTED WITH ETRADE  
'TRANSACTION PACKAGE'

## What are the packages available under eTrade module?

- The Trade Module supports the following capabilities and are subject to Affinmax Terms and Conditions.
  1. Inquiry Package
    - 1.1 Trade Facility Limit Inquiry
    - 1.2 Product Outstanding Inquiry
    - 1.3 Account/Transaction Activity Inquiry - Advices
  2. Transaction Package
    - 2.1 Submission of Transaction Application
    - 2.2 Transaction Status Inquiry





## 2. Transaction Package

### 2.1 Transaction Application

- 2.1.1 Common Features
- 2.1.2 Import
- 2.1.3 Guarantee
- 2.1.4 Trade Financing
- 2.1.5 Export

### 2.2 Transaction Status Inquiry



# ONLINE TRADE SERVICES



## IMPORT

- Letter of Credit (Application)
- Letter of Credit (Amendment)
- Inward Bill under Letter of Credit
- Inward Bill for Collection
- Shipping Guarantee



## GUARANTEE

- Bank Guarantee / Standby Letter of Credit (Application)
- Bank Guarantee Amendment / Standby Letter of Credit (Amendment)



## TRADE FINANCING

- Banker Acceptance
- Trust Receipt/Foreign Trust Receipt
- Flexi Trade Loan
- Trade Financing Settlement



## EXPORT

- Bills Exchange Purchase/Discounted & Outward Bills for Collection - LC
- Outward Bills for Collection & Bills Exchange Purchase/Discounted - Non LC
- Export Letter of Credit Confirmation
- Export Letter of Credit Transfer

Each Trade product supports both Conventional & Islamic based on type of Facility granted

# NORMAL LOGIN IN AFFINMAX



**Step 1:** Input Corporate ID and User ID

**Step 2:** Verify and confirm on Secret Image and Secret Word

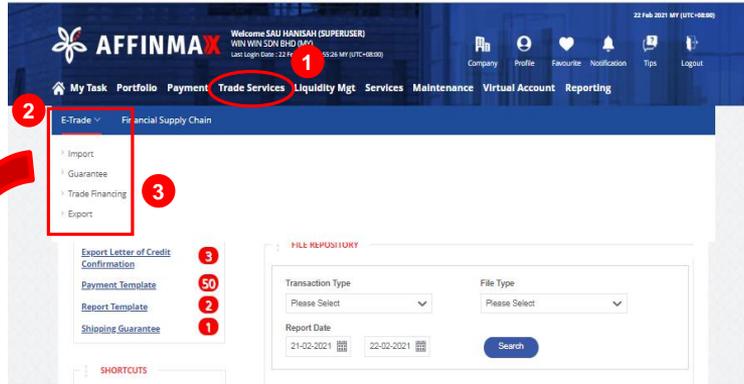
**Step 3:** Input Password and click on 'Login' button

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
  
- [Transaction Status Inquiry](#)



# 2.1 TRANSACTION APPLICATION



1. Select **Trade Services** tab

2. Select **E-Trade**

There are 4 Main categories comprising of

- Import
- Guarantee
- Trade Financing
- Export Trade Products

3. Click on the Category you wish to apply based on product listed in Slide 3

4. Select the Product you wish to apply

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.1 COMMON FEATURES



# 2.1.1 COMMON FEATURES

Export Letter of Credit Confirmation - Add

Application

**Letter of Credit Details**

Letter of Credit Number 2222227	Outstanding Amount MYR 7,000.00
Applicant Name 3rdPartyName2	Issuing Bank IssuingBank

**1**  
View more details

**Letter of Credit Details**

Letter of Credit Number LC123456789	Advising Reference Number 2222225
Applicant Name & Address ApplicantNm ApplicantAddr1 ApplicantAddr2 ApplicantAddr3	Issuing Bank Name & Address IssuingBankNm IssuingBankAddr1 IssuingBankAddr2 IssuingBankAddr3
Outstanding Amount MYR 7,100.00	Percentage Tolerance +0% -0%
Expiry Date 01 Apr 2020	Latest Shipment Date 24 Feb 2020
Tenor Days 30 days	Period of Presentation 1 days

## 1. View more details

1. Click on [**View more details**] button to display a more extensive information of the transactions

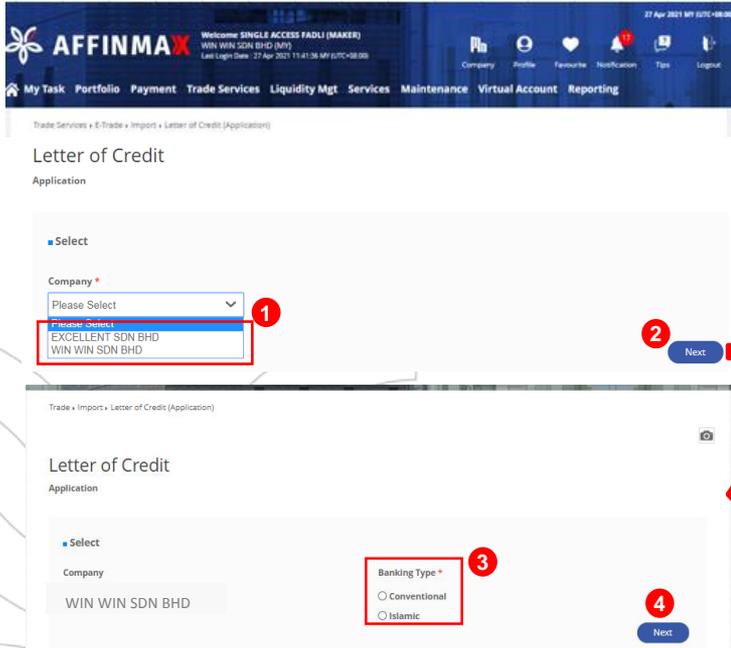
For the following products, there will be [**View more Details**] button displayed below the transaction details:

- Letter of Credit (Amendment)
- Inward Bill under Letter of Credit
- Inward bill for Collection
- Bank Guarantee Amendment / Standby Letter of Credit (Amendment)
- Export Letter of Credit Confirmation
- Export Letter of Credit Transfer

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.1 COMMON FEATURES



The screenshot shows the 'Letter of Credit Application' form in the AFFINMAX system. The form is divided into two main sections. The first section, 'Company', has a dropdown menu labeled 'Please Select' with a red circle '1' next to it. Below the dropdown, a list of companies is shown, with 'EXCELLENT SDN BHD' and 'WIN WIN SDN BHD' highlighted in blue. A red circle '2' is next to the 'Next' button. The second section, 'Banking Type', has a dropdown menu labeled 'Please Select' with a red circle '3' next to it. Below the dropdown, two radio buttons are shown: 'Conventional' and 'Islamic'. A red circle '4' is next to the 'Next' button. A red arrow points from the 'Next' button in the first section to the 'Next' button in the second section.

## 2. Company & Banking Type

Selection of Company and Banking Type sections will be displayed in ALL the products

- 1) Select the **[Company]** Customer intends to apply the Trade Products for
- 2) Click **[Next]** to proceed to next page
- 3) Select **[Banking Type]** (will be displayed only if Customer has entitlement for both)
- 4) Click **[Next]** to proceed to Data Entry Page

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.1 COMMON FEATURES

## 3. Supporting Details

**Supporting Details** section will be displayed for ALL the products. (List of 'Supporting Documents' vary)

- 1) Enter Contact Person's Details for this Trade document
- 2) Signify the number of copies of the mandatory documents
- 3) Click **[Browse]** to access the current user's local PC for the required attachment file
- 4) Click **[Attach]** to upload the selected file from local PC.
- 5) Click **[File Name]** hyperlink to view the attached file
- 6) Click **[X]** to delete the attachment from listing

**SUPPORTING DETAILS**

Your Contact Person **1**

Contact Name \*  Contact Number \*

Contact Email Address \*

**Supporting Documents**  
*Please remember to upload a copy of the below documents as attachments and forward the original documents to the Bank*

Banker Acceptance Draft  copies **2**

Invoices  copies **2**

Transport Documents  copies **2**

[Add more documents](#)

**Attachments**

File Name  Attachment description

Invoice 20200720.PDF **3** [Browse](#) **4** [Attach](#)

Date Created	Attachment Description	File Name	Actions
20 Jul 2020	Invoice	<b>5</b> <a href="#">Invoice 20200720.PDF</a>	<b>6</b> <a href="#">X</a>

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



## 2.1.1 COMMON FEATURES

**Supporting documents**  
*(Please remember to upload a copy of the below documents as attachments and present the signed Shipping Guarantee form at nearest Trade Finance Centre)*

Bill of Lading *	<input type="text"/>	copies
Invoice *	<input type="text"/>	copies
Signed Shipping Guarantee form *	<input type="text"/>	copies

**7** Add more documents

Document Name   copies

**8** **9** Add

Bill of Lading *	<input type="text"/>	copies
Invoice *	<input type="text"/>	copies
Signed Shipping Guarantee form *	<input type="text"/>	copies
ABC	<input type="text" value="1"/>	copies <b>x</b>

Add more documents

### 3. Supporting Details

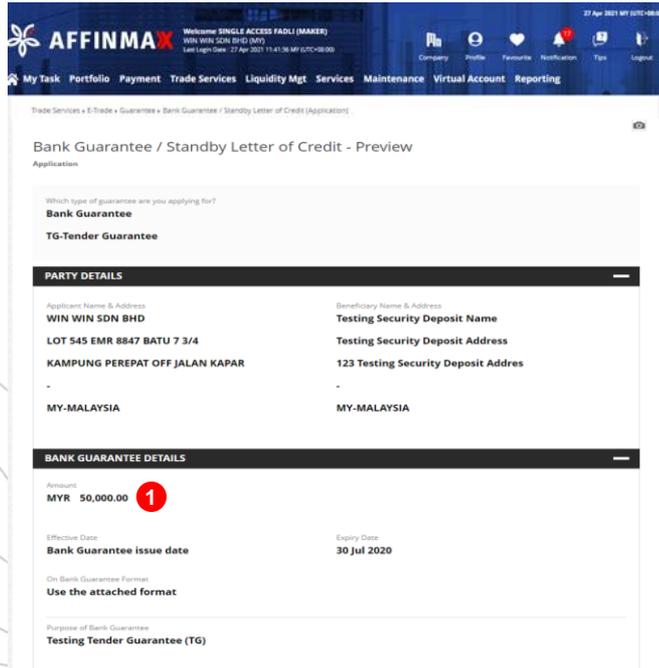
- 7) Click on **[Add more documents]** to display Document Name and copies
- 8) Enter additional documents (up to 10 documents) and the number of copies
- 9) Click on **[Add]** to add the documents to list of 'Supporting Documents'

### NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.1 COMMON FEATURES



## 4. Preview Page

- Preview screen will be displayed as per entry page in 'display' format.
- For all products **except** Bank Guarantee Amendment / Standby Letter of Credit (Amendment) & Trade Financing Settlement, system will display 'Declaration' section. Customer is required to acknowledge by ticking the checkbox in order to proceed with task submission

1) For values with amount format, system will be displayed 2 decimals for all currencies. No round up will be performed on the values entered.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.1

# COMMON FEATURES

## 4. Preview Page

- 2) Display as “-” if fields are left blank. Else, display as per what maker inputted / selected.
- 3) Tick Declaration checkbox in order to submit task
- 4) Click **[here]** hyperlink to view and acknowledge the Product’s Terms and Conditions
- 5) Click **[Back]** to return to previous page
- 6) Click **[Submit]** to submit the task and be directed to the Acknowledgement page
- 7) Click **[Save as Template]** to save this task as Template for future use

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
  
- [Transaction Status Inquiry](#)

**INSTRUCTIONS TO AFFIN BANK**

Process this application on  
**20 Jul 2020**

Pay all charges from  
**100070017143 (MYR) WIN WIN SDN BHD**

On Original Bank Guarantee  
**Use Affin Bank standard format**

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Any Other Instructions  
**testing**

DECLARATION IN RELATION TO BNI FOREIGN EXCHANGE ADMINISTRATION RULES (NOTICE 2) - FINANCIAL GUARANTEE  
We hereby declare that the Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have not exceeded RM50 million equivalents in aggregate.

BNI Approval Reference No. **2**

Date of Approval

*(Copy of Approval from BNI is enclosed)*

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**SUPPORTING DETAILS**

Your Contact Person  
Contact Name **testing** Contact Number **0123462143676**

Contact Email Address  
**testing22@affin.com**

Supporting Documents  
*Please download or submit a copy of the below documents as attachments and forward the original documents to the Bank*

Letter of Indemnity

Letter of Award / Agreement

Other supporting document

Attachments

Date Created	Attachment Description	File Name
No record found		

---

Declaration  
We hereby declare that we are aware of and in full compliance with the Strategic Trade Act 2010 and indemnify you from and against any losses, cost (including solicitors-client's costs on a full indemnity basis), damages, fines, penalties, expenses of whatsoever nature and description and howsoever incurred or suffered by us in connection with the above declaration/confirmation herein.

I/We hereby agree to the above declaration **4**

By clicking on 'Submit' Button, I/We have read and agreed to the Terms and Conditions that are accessible [here](#).

Note:  
Money withdrawn from your insured deposit is no longer protected by PIDM

[Back](#) **5**
[Submit](#) **6**
[Save as Template](#) **7**

# 2.1.1 COMMON FEATURES

Bank Guarantee / Standby Letter of Credit - Acknowledgment

Application

**COMPLETED**  
Task submitted

Which type of guarantee are you applying for?  
**Bank Guarantee**  
AP-Advanced Payment Guarantee

**PARTY DETAILS**

Reference No. <b>BG200713244227</b>	Date and Time <b>20 Jul 2020 21:52:45 MY (UTC+08:00)</b>
Trade Host Reference No. -	Processing Date <b>20 Jul 2020</b>
Applicant Name & Address <b>CORPHLNTRADE</b> <b>JALAN SATU</b> <b>KAMPUNG DUA</b> <b>BANDAR TIGA</b> <b>MY-MALAYSIA</b>	Beneficiary Name & Address <b>123</b> <b>123</b> <b>123</b> <b>123</b> <b>1234-Testing Country</b>

## 5. Acknowledgement Page

- 1) An Acknowledgement message will be displayed on the top of the Acknowledgement page.
- 2) AFFINMAX will generate unique reference no. for each transaction. The reference number is used to track transaction(s) performed.
- 3) Trade Host Reference No. will be displayed (if applicable)
- 4) Date and Time displays the time of submission
- 5) Processing Date displays the date of when the transaction will be sent to Host (can be future dated - subject to when Authoriser approve the task)

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



## 2.1.1 COMMON FEATURES

Contract Note for Murabahah Financing

**NAME & ADDRESS OF APPLICANT**

CORPHLNTRADE **1**  
JALAN SATU  
KAMPUNG DUA  
BANDAR TIGA  
MALAYSIA  
RED MONKEY BUT

**BANK'S SELLING PRICE & PAYMENT TERMS**

Under the terms and conditions of your Murabahah facility entered into between Affin **2** Bank berhad ("AIBB") and ourselves and/or pursuant to the Letter of Offer, we hereby purchase from you the merchandise referred to in the Letter of Advice for Murabahah Financing at your selling price of (the "Bank's Sale Price") and on a deferred payment term of (the deferred period) days

We undertake to pay you the full amount of the Bank's Sale Price upon or before the deferred period of deferred payment term by authorizing you to debit our current account No. maintained with your Bank on the due date i.e.

We hereby certify that this financing, as covered in transactions described in the said Letter of Advice Murabahah Financing is in our possession for current trade transactions and has not been financed in any other way and we undertake that we shall not seek financing from any other financial institutions for this transaction so long as the full amount of the Bank's Sale Price of the merchandise or any part thereof has not been fully paid to you by us.

We hereby agree to indemnify and keep you fully indemnified from and against any liabilities, losses, costs, damages, fees (including legal fees) and expenses of whatsoever kind or nature which you may sustain or incur by reason of or in consequence of us acting or omitting to act in our capacity as your purchasing agent, if such liability, loss, cost, damage and expense are due to or arising from our misconduct or negligence.

We hereby agree that should we default in payment on due date the lump sum payment in respect of any of the trade finance facilities herein granted or payment of any other money herein covenanted to be paid, the bank reserves the right and may at its discretion impose on us compensation charges at the prevailing Islamic Interbank Money Market (IIMM) rate.

**3** **4**

### 6. Islamic Forms

For Islamic form such as Letter of Advice, Murabahah Contract Note, and Bai Al-Dayn Bi Al-Sila' Contract Note may be prompted upon clicking [**Preview**]

- 1) Information to display Applicant Corporate Name and Address from Subscriber Maintenance
- 2) Information will be displayed as blank until the Trade document is approved by Bank
- 3) Click [**Print**] to launch browser print windows.
- 4) Click [**Save and Proceed**] proceed to Preview page

### NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.1 COMMON FEATURES

Letter of Credit - Add

Application

Select Transaction Template

**LETTER OF CREDIT DETAILS**

Applicant Name & Address \*

CORP+INTRADE

JALAN SATU

KAMPUNG DUA

BANDAR TIGA

MY - MALAYSIA

Beneficiary Name & Address \*

Please Select

13.251.177.149 says  
Confirm to upload screen capture to Helpdesk?

OK Cancel

## 7. Capture Screen

For most pages, there will be [Camera] icon displayed on the top right of the page to send the screen to Helpdesk in case you have problem with your transaction

- 1) Click **[Camera]** Icon to send your screen to Helpdesk
- 2) Click **[OK]** to proceed

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.2 IMPORT

# 2.1.2 IMPORT

Letter of Credit - Add

Application

[Select Transaction Template](#) 1

**LETTER OF CREDIT DETAILS** 2

**Applicant Name & Address \*** 3

WIN WIN SDN BHD  
JALAN SATU  
KAMPUNG DUA  
BANDAR TIGA  
MY - MALAYSIA

Applying on behalf of another party  
 Nominate Advising Bank

All bank charges are for the account of: \*

Applicant  
 Beneficiary, except Issuing Bank charges

This Letter of Credit is transferable

Amount \* Currency \* Percentage Tolerance (in amount)  
Please Select + % - %

Tenor \*  
 Sight  
 Term

Beneficiary Name & Address \*

Please Select

Confirmation Instruction \*  
 No confirmation required  
 May add confirmation  
 Nominate confirmation party

Available by  
Negotiation

Send by \*  
SWIFT

## 1. Letter of Credit (Application)

- 1) **[Select Transaction Template]** Button is to load transaction from the list of template saved (if any).
- 2) Indicate the Letter of Credit Details
- 3) Applicant Name and Address will be defaulted to Customer's information in Subscriber Maintenance

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

**4**

Merchandise Description \* Max. 100 rows with 65 characters per row

1300 PIECES SCUBAPRO WOMEN RASH GUARD LONG SLEEVE  
2500 PIECES OF SCUBAPRO SYNERY TRUIT DIVING MASK  
3010 PIECES OF MARES AVANTI QUATTRO FINS

**5**

**SHIPMENT DETAILS**

Incoterms  
Please Select

Place of dispatch  
SELLER'S WAREHOUSE

Port of loading

Allow for partial shipment \*  
 Yes  No

Shipment Date \*  
 Latest Shipment Date  
30-04-2021

Shipment Period

Place of final destination  
BUYER'S WAREHOUSE

Port of discharge

Allow for transshipment \*  
 Yes  No

Expiry Date \*  
30-06-2021

Place of Expiry \*  
 Beneficiary's Country  
 Others Please Select

Period of presentation  
14 days

Max. 5 rows with 65 characters per row

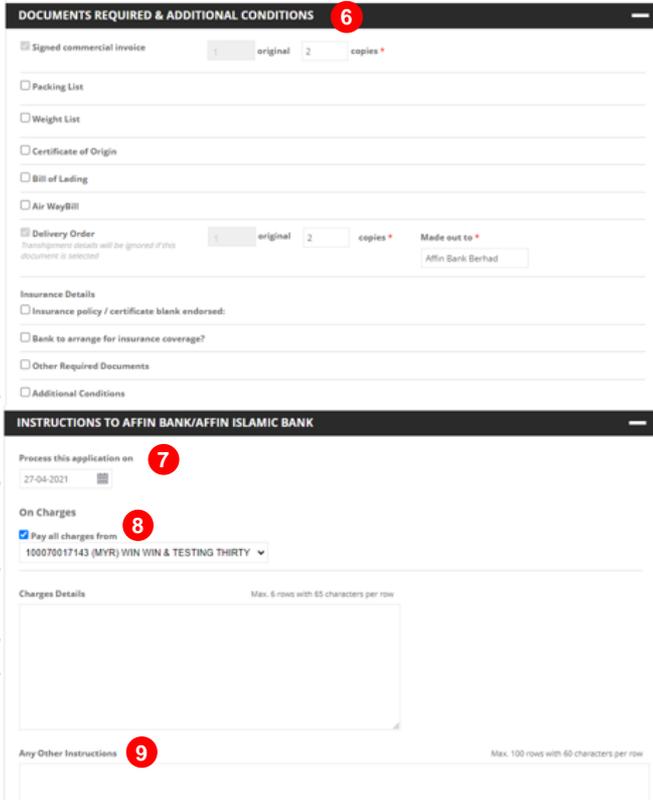
## 1. Letter of Credit (Application)

- 4) Fill in Merchandise Description
- 5) Fill in Shipment Details including Incoterms

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT



**DOCUMENTS REQUIRED & ADDITIONAL CONDITIONS** 6

Signed commercial invoice 1 original 2 copies \*

Packing List

Weight List

Certificate of Origin

Bill of Lading

Air Way Bill

Delivery Order 1 original 2 copies \* Made out to \*  
Banking details will be ignored if this document is selected Affin Bank Berhad

**Insurance Details**

Insurance policy / certificate blank endorsed:

Bank to arrange for insurance coverage?

Other Required Documents

Additional Conditions

**INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK**

Process this application on 7  
27-04-2021

**On Charges**

Pay all charges from: 8  
100070017143 (MYR) WIN WIN & TESTING THIRTY

**Charges Details** Max. 6 rows with 65 characters per row

**Any Other Instructions** 9 Max. 100 rows with 60 characters per row

## 1. Letter of Credit (Application)

- 6) State All the Documents Required & Additional Conditions including Insurance/Takaful Details
- 7) State the processing date for this Trade Document. Customer is allowed to select a future date
- 8) Specify the Charges Details for this application
- 9) Specify if there is any special instruction to the Bank for this Application (e.g. To utilize a specific Contract Rate)

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.2 IMPORT

**SUPPORTING DETAILS** 10

Your Contact Person

Contact Name \*  Contact Number \*

Contact Email Address \*

Attachments

File Name   Attachment description

Date Created	Attachment Description	File Name	Actions
No record found			

11  12

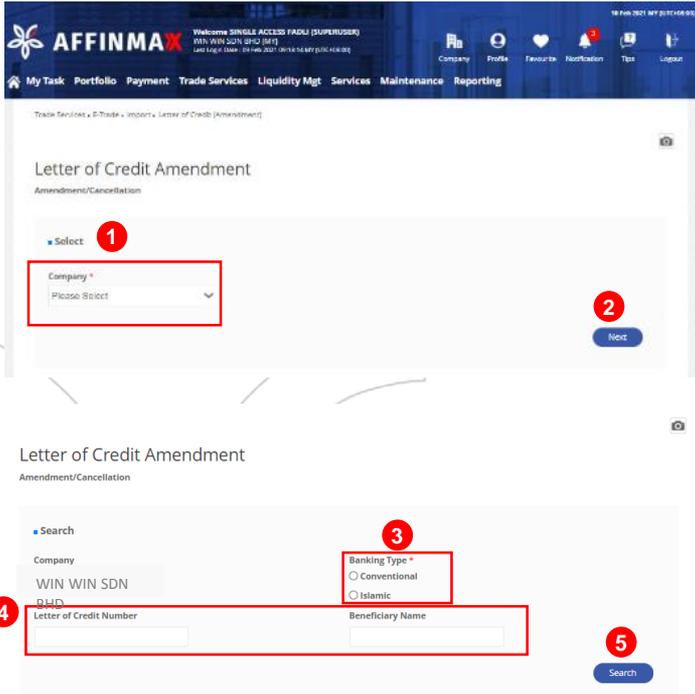
### 1. Letter of Credit (Application)

- 10) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 11) Click **[Save]** Button to save the record in Maker Task List.
- 12) Click **[Preview]** Button to Preview the transaction.

### NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT



Trade Services > E-Trade > Import > Letter of Credit (Amendment)

### Letter of Credit Amendment

Amendment/Cancellation

Select **1**

Company \*

Please Select

**2** Next

---

### Letter of Credit Amendment

Amendment/Cancellation

Search

Company

WIN WIN SDN

**4**

Letter of Credit Number

Beneficiary Name

**3** Banking Type \*

Conventional

Islamic

**5** Search

## 2. Letter of Credit (Amendment)

The following will be displayed if Customer intends to Amend the Letter of Credit:

- 1) Select the Company Customer intends to apply the Trade Products for
- 2) Click **[Next]** to proceed to next Inquiry page
- 3) Select **[Banking Type]** (will be displayed only if Customer has entitlement for both)
- 4) Customer may enter additional (optional) search criteria
- 5) Click **[Search]** to retrieve the list of Letter of Credit that can be amended

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

Letter of Credit Number	Beneficiary Name	Issue Date	Expiry Date	Amount	Outstanding Amount
56765171420001	DDD SDN BHD	22 May 2017	21 Jun 2017	MYR 700,000.00	MYR 770,000.00
56765171420006	JJJ PTE LTD	22 May 2017	12 Jun 2017	SGD 250,000.00	SGD 250,000.00
56765171420008	KKK PVT LTD	22 May 2017	21 Jun 2017	AUD 150,000.00	AUD 165,000.00
56765171420009	LLL TRADING	22 May 2017	12 Jun 2017	GBP 25,000.00	GBP 27,500.00
56765171420010	MMM SDN BHHD	22 May 2017	12 Jun 2017	MYR 250,000.00	MYR 250,000.00
56765171420011	NNN ENTERPRISE	22 May 2017	21 Jul 2017	MYR 280,000.00	MYR 280,000.00

6 **Next**

Trade > Import > Letter of Credits (Amendment)

### Letter of Credit Amendment-i - Add

Amendment/Cancellation

• Select Transaction Type\*

Letter of Credit Amendment

Letter of Credit Cancellation

• Letter of Credit Details

Letter of Credit Number	Beneficiary Name and Address
56765171420001	DDD SDN BHD BENTUNG

**View more details**

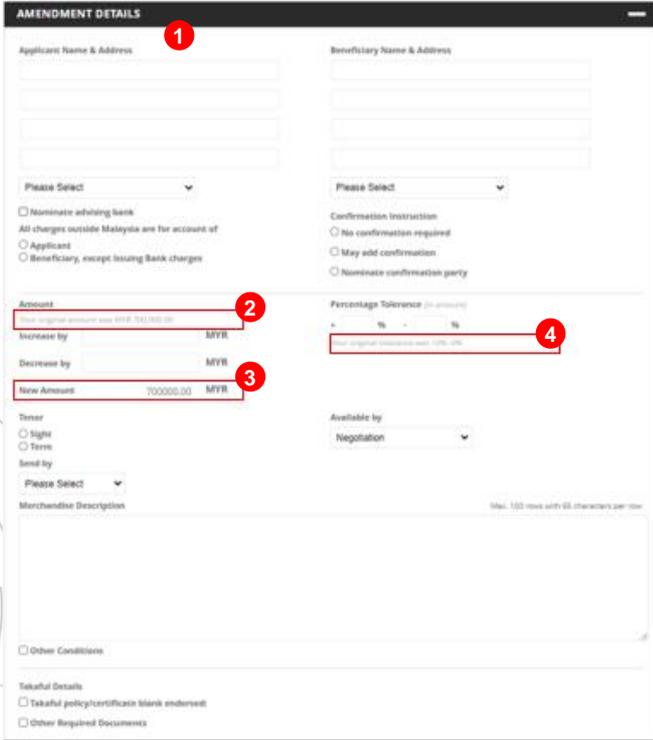
## 2. Letter of Credit (Amendment)

- Click **[Next]** to navigate to next set of listing
- Click **[Letter of Credit Number]** hyperlink to amend the selected Letter of Credit.
- Define if Customer intends to Amend or Cancel the selected Letter of Credit
- Please refer to Slide 8 **[View more details]**

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT



The screenshot shows the 'AMENDMENT DETAILS' form. Red boxes and numbers highlight the following fields:

- 1**: Applicant Name & Address field.
- 2**: Increase by field in the Amount section.
- 3**: New Amount field in the Amount section.
- 4**: Percentage Tolerance field in the Confirmation Instruction section.

## 2. Letter of Credit (Amendment)

- 1) Enter the details to be amended from Original Letter of Credit
- 2) Original Amount of the Letter of Credit will be displayed here
- 3) New Amount will be automatically calculated based on the 'Increased by' or 'Decrease by' value
- 4) Original Percentage Tolerance of Letter of Credit will be displayed here

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

The screenshot displays two forms. The top form, titled "SHIPMENT DETAILS", contains fields for "Place of dispatch" (5), "Place of final destination", "Port of loading", "Port of discharge", "Allow for partial shipment" (Yes/No), "Allow for transhipment" (Yes/No), "Shipment Date" (6), "Expiry Date" (7), "Place of Expiry" (Beneficiary's Country/Others), and "Period of presentation" (days). The bottom form, titled "INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK", contains a date field "Process this application on" (8), a dropdown for "On Charges" (9), a "Charges Details" table (Max. 6 rows with 65 characters per row), and a text area for "Any Other Instructions" (10, Max. 100 rows with 60 characters per row).

## 2. Letter of Credit (Amendment)

- 5) Enter Shipment Details to be amended from Original Letter of Credit
- 6) Original Shipment Date of Letter of Credit will be displayed here
- 7) Original Expiry Date of Letter of Credit will be displayed here
- 8) State the processing date for this Trade Document. Customer is allowed to select a future date
- 9) Specify the Charges Details for this application
- 10) Specify if there is any special instruction to the Bank for this Application (e.g. To utilize a specific Contract Rate)

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

## 2. Letter of Credit (Amendment)

- 1) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 12) Click **[Save]** Button to save the record in Maker Task List.
- 13) Click **[Preview]** Button to Preview the transaction.

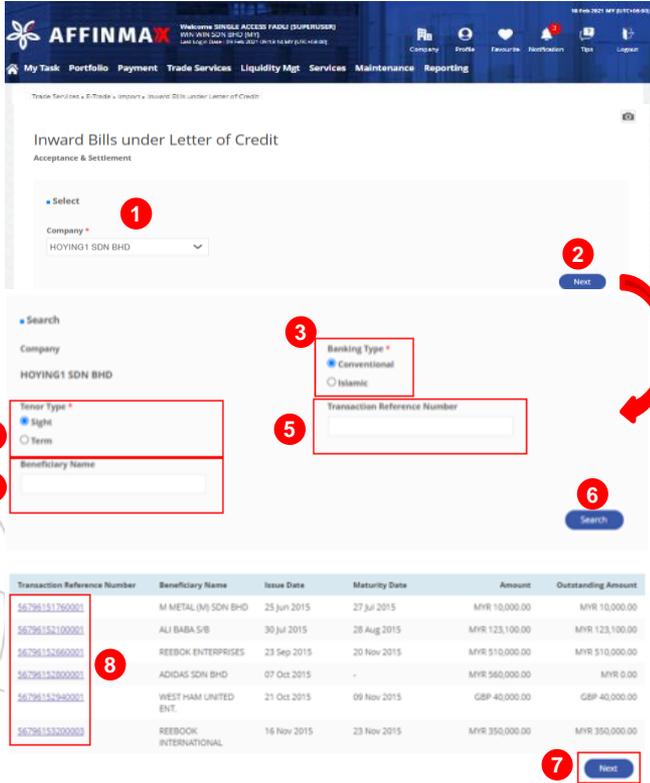
If Customer intends to **Cancel** the Letter of Credit:

- 1) No further details need to be entered if Customer decides to Cancel the Letter of Credit
- 2) Please refer to Side 8 **[View more details]**
- 3) Click **[Save]** Button to save the record in Maker Task List.
- 4) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT



Transaction Reference Number    Beneficiary Name    Issue Date    Maturity Date    Amount    Outstanding Amount

56796151760001	M METAL (M) SDN BHD	25 Jun 2015	27 Jul 2015	MVR 10,000.00	MVR 10,000.00
567961512100001	ALI BABA S/B	30 Jul 2015	28 Aug 2015	MVR 123,100.00	MVR 123,100.00
56796152360001	REEBOK ENTERPRISES	23 Sep 2015	20 Nov 2015	MVR 510,000.00	MVR 510,000.00
56796152800001	ADIDAS SDN BHD	07 Oct 2015	-	MVR 560,000.00	MVR 0.00
56796152940001	WEST HAM UNITED ENT.	21 Oct 2015	09 Nov 2015	GBP 40,000.00	GBP 40,000.00
56796153200001	REEBOK INTERNATIONAL	16 Nov 2015	23 Nov 2015	MVR 350,000.00	MVR 350,000.00

## 3. Inward Bills under Letter of Credit

- 1) Select the Company Customer intends to apply the Trade Products for
- 2) Click **[Next]** to proceed to next Inquiry page
- 3) Select **[Banking Type]** (will be displayed only if Customer has entitlement for both)
- 4) Select Tenor Type
- 5) Customer may enter additional (optional) search criteria such as Transaction Reference Number or Beneficiary Name
- 6) Click **[Search]** to retrieve the list of Letter of Credit that can be amended
- 7) Click **[Next]** to navigate to next set of listing
- 8) Click [Transaction Reference Number] hyperlink to amend the select Letter of Credit.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

**AFFINMAX** Welcome SINGLE ACCESS FADU (SUPERUSER)  
18 Feb 2021 MY (12:45:00)

My Task Portfolio Payment Trade Services Liquidity Mgt Services Maintenance Reporting

Trade Services > E-Trade > Import > Inward Bill under Letter of Credit

### Inward Bills under Letter of Credit-i - Add

Acceptance & Settlement

- Inward Bills Details**

Transaction Reference Number <b>56796152660001</b>	Amount <b>MYR 510,000.00</b>
Letter of Credit Reference Number <b>56765152640003</b>	Maturity Date <b>20 Nov 2015</b>

Beneficiary Name  
**REEBOK ENTERPRISES**

**Compliant Documents 1**  
Documents presented conform to the terms & conditions of the Letter of Credit

[View more details](#)

## 3. Inward Bills under Letter of Credit

- 1) AFFINMAX will display the information if the Bill is Compliant / Discrepant
- 2) Please refer to Slide 8 [**View more details**]

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

**INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK**

**On Principal**

Pay the principal amount from 3 Amount \* MYR 4

Please Select 2

**Account**

Account	Amount	Actions
100020421653-MYR WALKALONE SDN BHD	MYR 500,000.00	<span>5</span> <input checked="" type="checkbox"/>

**Financing Details**

Finance the above bill under 6

Trust Receipt 6

**Financing Tenor**  days

[or enter matur/ty date](#) 7

**Financing Amount** \* MYR  Maturity Date

On maturity, please pay the principal amount and any profits/charges from 7

**On Foreign Exchange** 8

Board Rate Indicative Rate

**On Charges**

Pay all charges from 9

Please Select 9

**On Collection**

We shall collect at \*

**Any Other Instructions** 10

## 3. Inward Bills under Letter of Credit

- 3) Tick 'Pay Principal Amount from' checkbox to settle the Bill/Invoice by Debiting Account Number
- 4) Click **[Add]** Account to add the Account information to listing
- 5) Click **[X]** to remove the Account information to listing
- 6) Tick 'Finance the above bill under' to Apply for Financing to settle this Bill/Invoice
- 7) Click [or enter financing tenor] hyperlink to define number of Tenor instead of maturity date
- 8) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 9) Define Charges and Collection information
- 10) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

The screenshot shows the 'Inward Bill for Collection' page in the AFFINMAX system. The page is titled 'Acceptance & Settlement'. It features a 'Select' section with a 'Company' dropdown menu (1) containing 'WIN WIN & TESTING THIRTY FIVE DM'. A 'Next' button (2) is located below this section. A 'Search' section (3) includes a 'Banking Type' dropdown menu with 'Conventional' selected and 'Islamic' as an option. Below the search section are two input fields: 'Transaction Reference Number' (4) and 'Seller Name'. A 'Search' button (5) is positioned below these fields. At the bottom, a table displays transaction data. The first row is highlighted, and a red box (7) is drawn around the 'Transaction Reference Number' cell, which contains a blue hyperlink. A 'Next' button (6) is located at the bottom right of the table.

Transaction Reference Number	Seller Name	Issue Date	Maturity Date	Amount	Outstanding Amount
<a href="#">17111111111111111111</a>	FREDDY KRUGER NV	02 Jul 2020	-	USD 17,555.66	USD 17,555.66

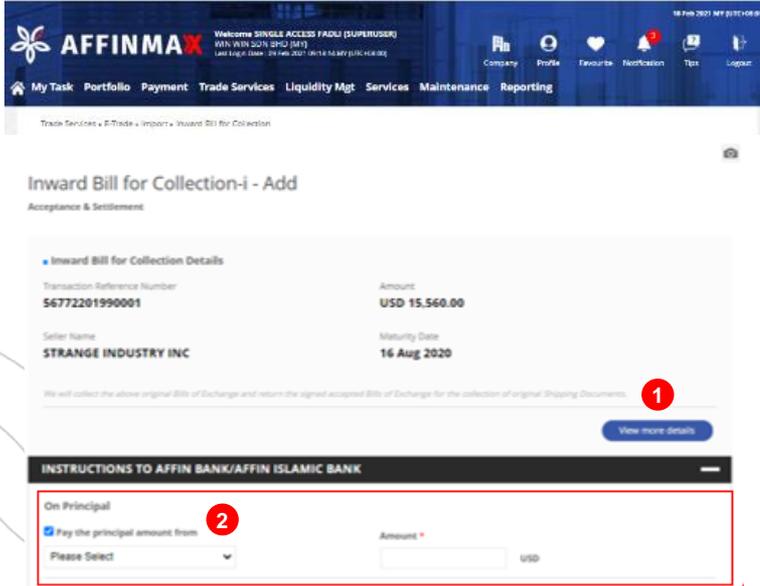
## 4. Inward Bill for Collection

- 1) Select the Company Customer intends to apply the Trade Products for
- 2) Click **[Next]** to proceed to next Inquiry page
- 3) Select Banking Type (will be displayed only if Customer has entitlement for both)
- 4) Customer may enter additional (optional) search criteria such as Transaction Reference Number or Beneficiary Name
- 5) Click **[Search]** to retrieve the list of Letter of Credit that can be amended
- 6) Click **[Next]** to navigate to next set of listing
- 7) Click [Transaction Reference Number] hyperlink to amend the selected Letter of Credit.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT



**AFFINMAX** Welcome SINGLE ACCESS FADU (SUPERUSER)  
WLN WLN S2N QHD (SFT)  
Last Login: 2020-11-16 10:27:18 (UTC+08:00)

18 Feb 2021 MY (UTC+08:00)

Company Profile Favourite Notification Tip Logout

My Task Portfolio Payment Trade Services Liquidity Mgt Services Maintenance Reporting

Trade Services > F-Trade > Import > Inward Bill for Collection

### Inward Bill for Collection-i - Add

Acceptance & Settlement

**Inward Bill for Collection Details**

Transaction Reference Number	Amount
56772201990001	USD 15,560.00
Seller Name	Maturity Date
STRANGE INDUSTRY INC	16 Aug 2020

We will collect the above original Bills of Exchange and return the signed accepted Bills of Exchange for the collection of original Shipping Documents.

**1** [View more details](#)

#### INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK

On Principal

Pay the principal amount from **2** Amount: USD

Please Select

## 4. Inward Bill for Collection

- 1) Please refer to Slide 8 [**View more details**]
- 2) Tick 'Pay Principal Amount from' checkbox to settle the Bill/Invoice by Debiting Account Number

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

Account

Amount

Actions

100020429781 (MYR) BELL & BELLA BRIDAL MAKEUP SERVICE USD 10,000.00

Finance the above bill under

Flexi Trade Financing:  days

Financing Details

Financing Amount: 10000.00 USD

Financing Tenor:  days

[or enter maturity date](#)

On maturity, please pay the principal amount and any profits/charges from 100020421863 (MYR) WALKALONE

On Foreign Exchange

Board Rate

Indicative Rate: 3.2940

On Charges

Pay all charges from 100020429781 (MYR) BELL & BELLA BRIDAL MAKE

On Collection

We shall collect at: AFFINBANK RAJA CHULAN

Any Other Instructions

Please [click](#) Contract Rate

SUPPORTING DETAILS

Note: Money withdrawn from your insured deposit is no longer protected by FIDM

Save Preview

## 4. Inward Bill for Collection

- 3) Click **[Add Account]** to add the Account information to listing
- 4) Click **[X]** to remove the Account information to listing
- 5) Tick 'Finance the above bill under' to Apply for Financing to settle this Bill/Invoice
- 6) Click [\[or enter financing tenor\]](#) hyperlink to define number of Tenor instead of maturity date
- 7) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 8) Define Charges and Collection information
- 9) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 10) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 11) Click **[Save]** Button to save the record in Maker Task List.
- 12) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

Shipping Guarantee Application

Select

Company \* 1  
Please Select

Type of Transaction \*  
 Shipping Guarantee  
 Air WayBill / Bill of Lading Endorsement

Type of Document \*  
 Letter of Credit  
 Inward Collection

Next 2

Select

Company  
IDY \*MASKED EAD

Type of Transaction  
Shipping Guarantee

Type of Document  
Letter of Credit

Banking Type \* 3  
 Conventional  
 Islamic

Next 4

## 5. Shipping Guarantee

Customer will be able to apply for Shipping Guarantee and Airway Bill / Bill of Lading Endorsement from this page

- 1) Select the Company, Type of Transaction and Type of Document that Customer intends to apply the Trade Products for
- 2) Click **[Next]** to proceed to next Inquiry page
- 3) Select Banking Type (will be displayed only if Customer has entitlement for both)
- 4) Click **[Next]** to navigate to Data Entry page

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.2 IMPORT

Shipping Guarantee-i - Add  
Application

Type of Transaction  
Shipping Guarantee

Type of Document  
Letter of Credit

1

Select Transaction Template

2

SHIPPING GUARANTEE DETAILS

Letter of Credit Number  
Please Select

Bill of Lading Number \*

Invoice Amount \*  
Currency \*  
Please Select

Invoice Number \*

Shipping Details

Shipping Company's Name & Address \*

Please Select

Vessel Name \*

Bill of Lading Date \*

Port of Loading \*

Port of Discharge \*

Vessel Arrival Date

Merchandise Description \*

## 5. Shipping Guarantee

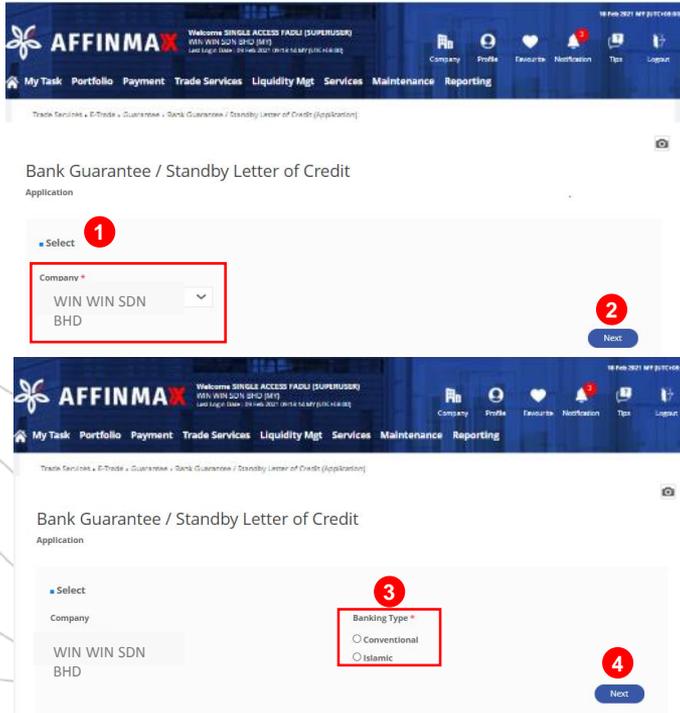
- 1) [Select Transaction Template] Button is to load transaction from the list of template.
- 2) Indicate the Document Details

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.3 GUARANTEE

# 2.1.3 GUARANTEE



Bank Guarantee / Standby Letter of Credit Application

1

Company \*

WIN WIN SDN BHD

2

Next

Bank Guarantee / Standby Letter of Credit Application

3

Banking Type \*

Conventional

Islamic

4

Next

## 1. Bank Guarantee / Standby Letter of Credit (Application)

1. Select the Company you intend to apply for the transaction
2. Click [**Next**] to proceed to next page
3. Select Banking Type (will be displayed only if Customer has entitlement for both)
4. Click [**Next**] to navigate to Data Entry page

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.3 GUARANTEE



Trade > Guarantee > Bank Guarantee / Standby Letter of Credit (Application)

## Bank Guarantee / Standby Letter of Credit - Add

Application

**5** [Select Transaction Template](#)

**6**

Which type of guarantee are you applying for?

Bank Guarantee

Please Select

- AP - Advanced Payment Guarantee
- PG - Performance Guarantee
- SD - Security Deposit
- TG - Tender Guarantee

**7**

Standby Letter of Credit

Standby Letter of Credit

Financial  Non-Financial

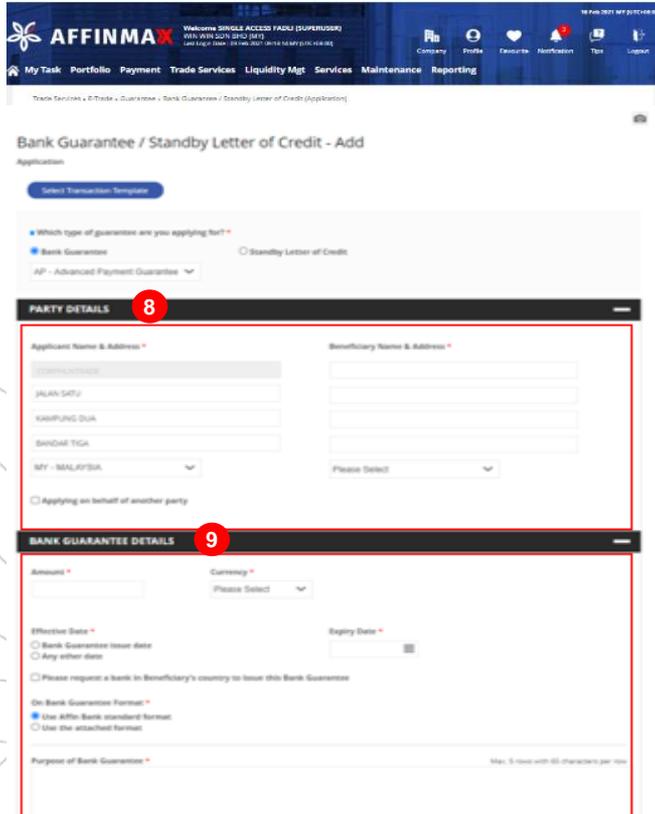
## 1. Bank Guarantee / Standby Letter of Credit (Application)

- 5. [Select Transaction Template] Button is to load transaction from the list of template.**
- 6. Select the type of Bank Guarantee
- OR
- 7. Select the type of Standby Letter of Credit

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.3 GUARANTEE



## 1. Bank Guarantee / Standby Letter of Credit (Application)

- 8) Indicate the Party Details. Applicant Name and Address will be defaulted to Customer's information in Subscriber Maintenance
- 9) Define Bank Guarantee Details

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.3 GUARANTEE

**INSTRUCTIONS TO AFFIN BANK**

Process this application on: 22-07-2020

**On Charges**  
 Pay all charges from  
Please Select

**On Original Bank Guarantee**  
 Issue by SWIFT  
 Send to Beneficiary by Courier  
 We shall collect at

Any Other Instructions

**DECLARATION IN RELATION TO BNM FOREIGN EXCHANGE ADMINISTRATION RULES (NOTICE 2) - FINANCIAL GUARANTEE**  
Please select one (1) option below:

- We hereby declare that the Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have not exceeded RM50 million equivalent in aggregate.
- We hereby declare that the Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have exceeded RM50 million equivalent in aggregate and we undertake to register the Financial Guarantee with BNM no later than seven (7) business days after the Financial Guarantee has been issued.
- Our Bank Guarantee(SG) / Bank Guarantee - (BG-G) application is for purpose of securing a borrowing (as Financial Guarantee) and we hereby declare that the aggregate Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have exceeded RM50 million equivalent in aggregate and the borrowing is obtained by a Non-Resident from any person (including Non-Resident Financial Institution) which is not part of our group of entities. We have obtained BNM approval as follows:

BNM Approval Reference No. :  
Date of Approval

**SUPPORTING DETAILS**

Note: Money withdrawn from your insured deposit is no longer protected by FCM

Save Preview

## 1. Bank Guarantee / Standby Letter of Credit (Application)

- 10) State the processing date for this Trade Document. Customer is allowed to select a future date
- 11) Define Charges and Collection information
- 12) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 13) Complete the BNM FOREIGN EXCHANGE ADMINISTRATION RULES Declaration Section
- 14) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 15) Click **[Save]** Button to save the record in Maker Task List.
- 16) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# AFFINMAX 2.1.3 GUARANTEE

Trade Services » ETrade » Guarantee » Bank Guarantee / Standby Letter of Credit (Amendment)

### Bank Guarantee / Standby Letter of Credit

Amendment/Reviewal

Select

Company \* **1**

Please Select

**2** Next

Search

Company

WIN WIN & TESTING THIRTY FIVE CHARACTER

**3** Banking Type \*

Conventional

Islamic

**4** Bank Guarantee / Standby Letter of Credit Number

Beneficiary Name

6702170440005

**5** Search

Bank Guarantee / Standby Letter of Credit Number	Product Type	Beneficiary Name	Issue Date	Expiry Date	Amount	Outstanding Amount
<b>6</b> 6702170440005 <b>7</b>	<b>8</b> Bank Guarantee	KEMENTERIAN PERTAHANAN MALAYSIA	13 Feb 2017	12 Feb 2020	USD 10,000.00	USD 10,000.00

**6** Next

## 2. Bank Guarantee / Standby Letter of Credit (Amendment)

- 1) Select the Company Customer intends to apply the Trade Products for
- 2) Click **[Next]** to proceed to next Inquiry page
- 3) Select Banking Type (will be displayed only if Customer has entitlement for both)
- 4) Customer may enter additional (optional) search criteria
- 5) Click **[Search]** to retrieve the list of Bank Guarantee / Standby Letter of Credit that can be amended
- 6) Click **[Next]** to navigate to next set of listing
- 7) Click [Bank Guarantee / Standby Letter of Credit Number] hyperlink to amend the selected Guarantee
- 8) Product Type of either Bank Guarantee of Standby Letter of Credit will be displayed under this column

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.3 GUARANTEE



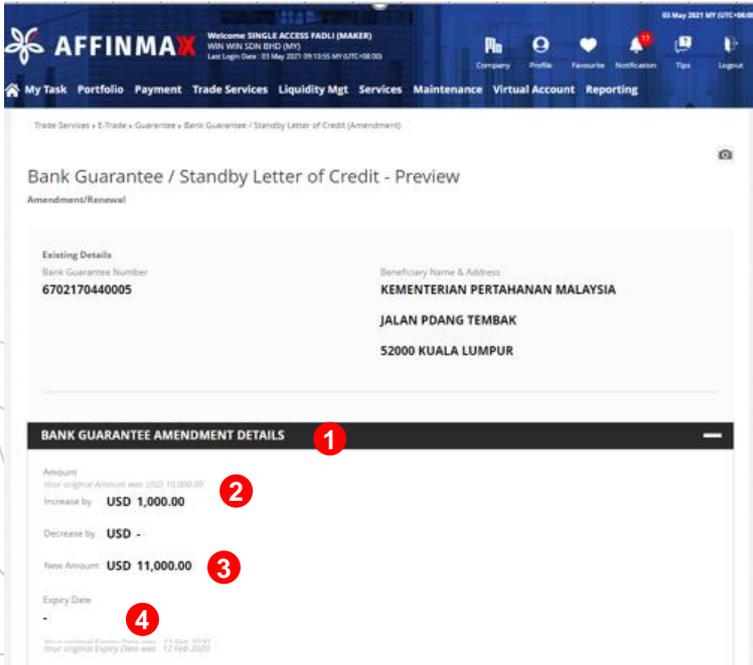
## 2. Bank Guarantee / Standby Letter of Credit (Amendment)

- 9) AFFINMAX will display the original Bank Guarantee Reference Number here
- 10) Please refer to Slide 8 [**View more details**]

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.3 GUARANTEE



Trade Services > E-Trade > Guarantee > Bank Guarantee / Standby Letter of Credit (Amendment)

### Bank Guarantee / Standby Letter of Credit - Preview

Amendment/Renewal

<b>Existing Details</b>	<b>Beneficiary Name &amp; Address</b>
Bank Guarantee Number <b>6702170440005</b>	<b>KEMENTERIAN PERTAHANAN MALAYSIA</b> <b>JALAN PDANG TEMBAK</b> <b>52000 KUALA LUMPUR</b>

---

#### BANK GUARANTEE AMENDMENT DETAILS

Amount Your original Amount was USD 10,000.00
Increase by <b>USD 1,000.00</b>
Decrease by <b>USD -</b>
New Amount <b>USD 11,000.00</b>
Expiry Date -
Your original Expiry Date was 12-Feb-2020

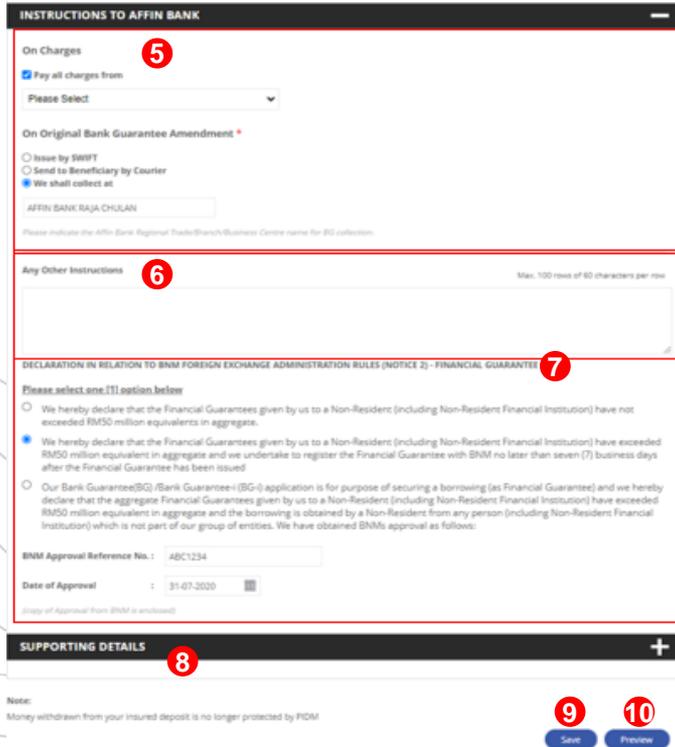
## 2. Bank Guarantee / Standby Letter of Credit (Amendment)

- 1) Enter the details to be amended from Original Bank Guarantee / Standby Letter of Credit
- 2) Original Amount of the Bank Guarantee / Standby Letter of Credit will be displayed here
- 3) New Amount will be automatically calculated based on the 'Increased by' or 'Decrease by' value
- 4) Original Expiry Date of the Bank Guarantee / Standby Letter of Credit will be displayed here

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.3 GUARANTEE



**INSTRUCTIONS TO AFFIN BANK**

**On Charges** **1**

Pay all charges from

Please Select

**On Original Bank Guarantee Amendment \***

Issue by SWIFT  
 Send to Beneficiary by Courier  
 We shall collect at

AFFIN BANK RAJA CHULAN

**Any Other Instructions** **6**

Max. 100 rows of 80 characters per row

**DECLARATION IN RELATION TO BNM FOREIGN EXCHANGE ADMINISTRATION RULES (NOTICE 2) - FINANCIAL GUARANTEE** **7**

Please select one (1) option below

We hereby declare that the Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have not exceeded RM50 million equivalents in aggregate.

We hereby declare that the Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have exceeded RM50 million equivalent in aggregate and we undertake to register the Financial Guarantee with BNM no later than seven (7) business days after the Financial Guarantee has been issued.

Our Bank Guarantee(BG) /Bank Guarantee-(BG-) application is for purpose of securing a borrowing (as Financial Guarantee) and we hereby declare that the aggregate Financial Guarantees given by us to a Non-Resident (including Non-Resident Financial Institution) have exceeded RM50 million equivalent in aggregate and the borrowing is obtained by a Non-Resident from any person (including Non-Resident Financial Institution) which is not part of our group of entities. We have obtained BNM's approval as follows:

BNM Approval Reference No.: ABC1234

Date of Approval : 31-07-2020

**SUPPORTING DETAILS** **8**

Note:  
Money withdrawn from your insured deposit is no longer protected by PIDM

**9** **10**  
Save Preview

## 2. Bank Guarantee / Standby Letter of Credit (Amendment)

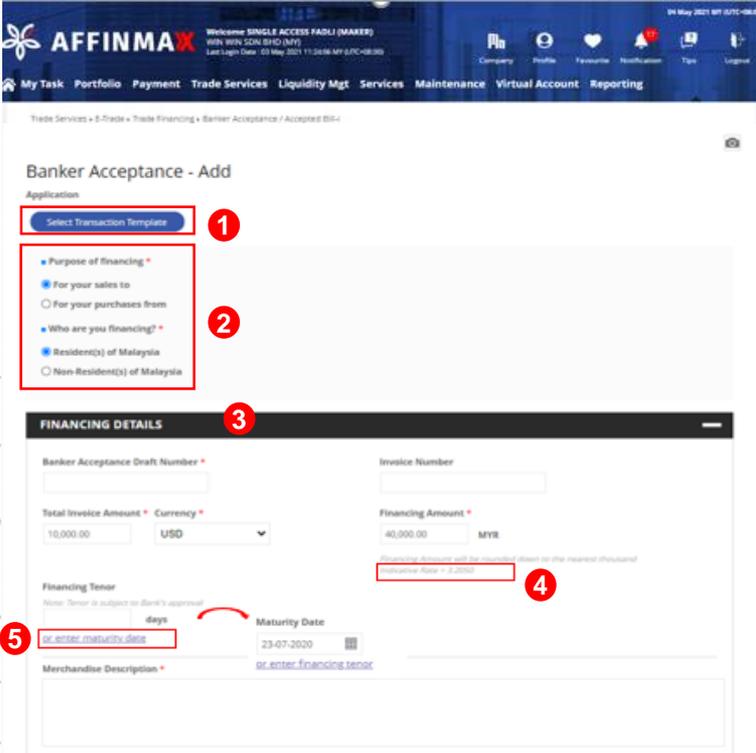
- 1) Define Charges and Collection information
- 2) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 3) Complete the BNM FOREIGN EXCHANGE ADMINISTRATION RULES Declaration Section
- 4) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 5) Click [Save] Button to save the record in Maker Task List.
- 6) Click [Preview] Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.4 TRADE FINANCING

# 2.1.4 TRADE FINANCING



**Banker Acceptance - Add**  
Application

[Select Transaction Template](#) 1

**Purpose of financing \***

For your sales to  
 For your purchases from

**Who are you financing? \***

Resident(s) of Malaysia  
 Non-Resident(s) of Malaysia

**FINANCING DETAILS** 3

**Banker Acceptance Draft Number \***

**Invoice Number**

**Total Invoice Amount \***  **Currency \***

**Financing Amount \***

**Financing Tenor**  
Note: Tenor is subject to Bank's approval.  
 days  
**Maturity Date**   
[or enter maturity date](#)

**Merchandise Description \***

[or enter financing tenor](#)

## 1. Banker Acceptance - Sales

The following will be displayed if Customer selects '**For Your Sales to**' in 'Purpose of Financing'

- 1) [Select Transaction Template] Button is to load transaction from the list of template.
- 2) Indicate Types of Financing (AFFINMAX will display screen accordingly based on selection in 'Purpose of Financing' field)
- 3) State the Financing Details for this Banker Acceptance
- 4) Indicative rate will be displayed here should customer need to calculate the Financing Amount equivalent
- 5) Click [**or enter maturity date**] hyperlink to define number of Tenor instead of maturity date and vice versa

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING

## 1. Banker Acceptance - Sales

The screenshot shows a web form titled "INSTRUCTIONS TO AFFIN BANK" with the following sections and callouts:

- 6**: "Process this application on" with a date field set to 23-07-2020.
- 7**: "On Proceeds" section with a "Please Credit to" dropdown menu.
- 8**: "On Foreign Exchange" section with radio buttons for "Board Rate" and "Indicative Rate".
- 9**: "On Charges" section with a checked "Pay all charges from" option and a dropdown menu.
- 10**: "On maturity, please pay the principal amount and any interest from" section with a dropdown menu.
- 11**: "Any Other Instructions" text area.
- 12**: "SUPPORTING DETAILS" section at the bottom.
- 13**: "Save" button.
- 14**: "Preview" button.

Note: Money withdrawn from your insured deposit is no longer protected by PIDM.

- 6) State the processing date for this Trade Document. Customer is allowed to select a future date
- 7) Specify the Account Number in which Customer wish for the proceeds to be credited to
- 8) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 9) Specify the Charges Details for this application
- 10) Specify the Debit Account Number in which Customer wish to debit for the principal and interest/profit payment upon maturity
- 11) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 12) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 13) Click **[Save]** Button to save the record in Maker Task List.
- 14) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING

## Banker Acceptance - Add

Application

Select Transaction Template

Purpose of financing \*

For your sales to

For your purchases from

Who are you financing? \*

Resident(s) of Malaysia

Non-Resident(s) of Malaysia

**FINANCING DETAILS** 1

**INSTRUCTIONS TO AFFIN BANK**

Process this application on: 23-07-2020 2

On Proceeds:

Please Credit to: 100020429781 (MYR) BELL & BELLA BRIDAL MAKE 3

Please remit by: IBG to

Beneficiary Name & Address: ALI DAN MUTHU 4

Beneficiary Bank: [Bank Name]

Bank Address: [Bank Address]

AR - ARGENTINA

Beneficiary Account No.: 123123123

Amount: 30,000.00 USD

Remarks to Beneficiary: PLEASE ENQUIRE

### 1. Banker Acceptance - Purchase

The following will be displayed if Customer selects '**For Your Purchase from**' in 'Purpose of Financing'

- 1) State the Financing Details for this Banker Acceptance – Please refer to *Page 45* for elaboration
- 2) State the processing date for this Trade Document. Customer is allowed to select a future date
- 3) Specify the Account Number in which Customer wish for the proceeds to be credited to
- 4) Specify Remittance Details if Customer wish for Bank to remit the amount on behalf of Customer

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING

The screenshot shows a web interface for adding a beneficiary. At the top right is an 'Add Beneficiary' button (5). Below it is a table with columns: Beneficiary Details, Mode, Beneficiary Bank, Amount, Remarks, and Actions. The first row contains: CHINA HOLDING BEIJING CN - CHINA 13240672425, FTT, AAACORW0000 ALMUDANI EXCHANGE COMPANY KSC (CLOSED) OPPOSITE PUBLIC LIBRARY AL AL SALE 13022 KUNWAT 13022 KUNWAT, USD 12,344.00, PLEASE, and an Actions column with icons for edit (6), delete (7), and a plus sign (8). Below the table are sections for 'On Foreign Exchange' (8) with a radio button for 'Board Rate' and a dropdown for 'Debit Account', 'On Charges' (9) with a checked 'Pay all charges from' option and a dropdown, and 'On maturity, please pay the principal amount and any interest from' (10) with a dropdown. There is a text area for 'Any Other Instructions' (11) with a character limit. At the bottom is a 'SUPPORTING DETAILS' section (12) with a plus icon. At the very bottom are 'Save' (13) and 'Preview' (14) buttons. A note at the bottom left states: 'Note: Money withdrawn from your insured deposit is no longer protected by PDM'.

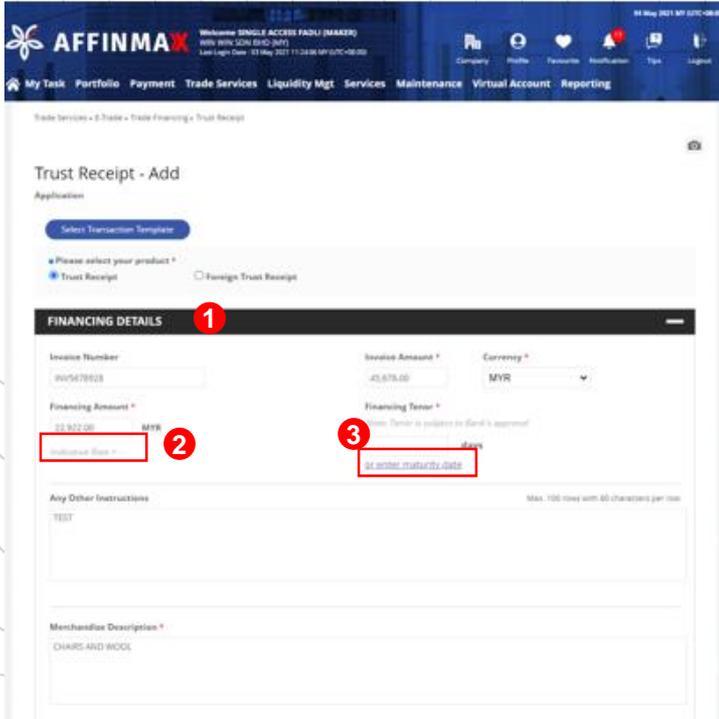
## 1. Banker Acceptance - Purchase

- 5) Click **[Add Beneficiary Button]** to add the Beneficiary to the listing. Customer may remit to up to 10 Beneficiaries
- 6) Click **[Edit]** icon to edit the Beneficiary that has been added into the listing
- 7) Click **[X]** icon to delete the Beneficiary that has been added into the listing
- 8) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 9) Specify the Charges Details for this application
- 10) Specify the Debit Account Number in which Customer wish to debit for the principal and interest/profit payment upon maturity
- 11) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 12) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 13) Click **[Save]** Button to save the record in Maker Task List.
- 14) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



**FINANCING DETAILS**

Invoice Number: INV578928

Invoice Amount: 43,678.00

Currency: MYR

Financing Amount: 22,922.00 MYR

Financing Tenor: days (or enter maturity date)

Any Other Instructions: TEST

Merchandise Description: CHAIRS AND WOOD

## 2. Trust Receipt

The following will be displayed if Customer selects 'Trust Receipt'

- 1) State the Financing Details for this Trust Receipt
- 2) Indicative rate will be displayed here should customer need to calculate the Financing Amount equivalent
- 3) Click [or enter maturity date] hyperlink to define number of Tenor instead of maturity date and vice versa

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING

INSTRUCTIONS TO AFFIN BANK

Process this application on 19-09-2023

4

5

On Proceeds

Please remit by \*

IDG to

Beneficiary Name & Address

Beneficiary Bank

Bank Address

Please Select

Beneficiary Account No.

Amount MYR

Remarks to Beneficiary

6

Add Beneficiary

Beneficiary Details	Mode	Beneficiary Bank	Amount	Remarks	Actions
ALBABA SDN BHD JALAN 2134, 123123 MY 16ALUFGSA 1234567	3rd Party Fund Transfer	PINANGGIL AFFIN BANK BERHAD	MYR 1,000.00		 

7

8

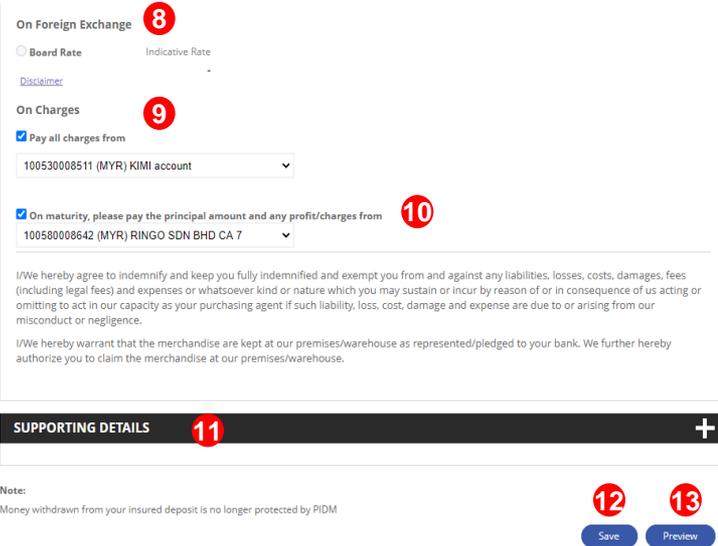
## 2. Trust Receipt

- 4) State the processing date for this Trade Document. Customer is allowed to select a future date
- 5) Specify Remittance Details if Customer wish for Bank to remit the amount on behalf of Customer
- 6) Click **[Add Beneficiary]** button to add the Beneficiary to the listing. Customer may remit to up to 10 Beneficiaries
- 7) Click **[Edit]** icon to edit the Beneficiary that has been added into the listing
- 8) Click **[X]** icon to delete the Beneficiary that has been added into the listing

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



On Foreign Exchange **8**

Board Rate      Indicative Rate

[Disclaimer](#)

On Charges **9**

Pay all charges from

100530008511 (MYR) KIMI account

On maturity, please pay the principal amount and any profit/charges from **10**

100580008642 (MYR) RINGO SDN BHD CA 7

I/We hereby agree to indemnify and keep you fully indemnified and exempt you from and against any liabilities, losses, costs, damages, fees (including legal fees) and expenses of whatsoever kind or nature which you may sustain or incur by reason of or in consequence of us acting or omitting to act in our capacity as your purchasing agent if such liability, loss, cost, damage and expense are due to or arising from our misconduct or negligence.

I/We hereby warrant that the merchandise are kept at our premises/warehouse as represented/pledged to your bank. We further hereby authorize you to claim the merchandise at our premises/warehouse.

**SUPPORTING DETAILS** **11** 

Note:

Money withdrawn from your insured deposit is no longer protected by PIDM

**12** **13**

## 2. Trust Receipt

- 8) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 9) Specify the Charges Details for this application
- 10) Specify the Debit Account Number in which Customer wish to debit for the principal and interest/profit payment upon maturity
- 11) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 12) Click **[Save]** Button to save the record in Maker Task List.
- 13) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING

## Trust Receipt-i - Add

Application

Select Transaction Template

Please select your product \*

Trust Receipt-i  Foreign Trust Receipt-i

**FINANCING DETAILS** 1

Invoice Number  
ABC1234567

Invoice Amount \* 1000.00 Currency \* USD

Financing Amount \* 1000.00 USD 2

Financing Tenor \*  
Note: Tenor is subject to Bank's approval  
90 days  
or enter maturity date

Any Other Instructions

Maturity Date  
23-07-2020  
or enter financing tenor

Merchandise Description \*  
3 PACKETS OF STRAWBERRY

**INSTRUCTIONS TO AFFIN BANK** 3

**SUPPORTING DETAILS** 4

Note:  
Money withdrawn from your insured deposit is no longer protected by PDIC

5 6  
Save Preview

## 2. Foreign Trust Receipt

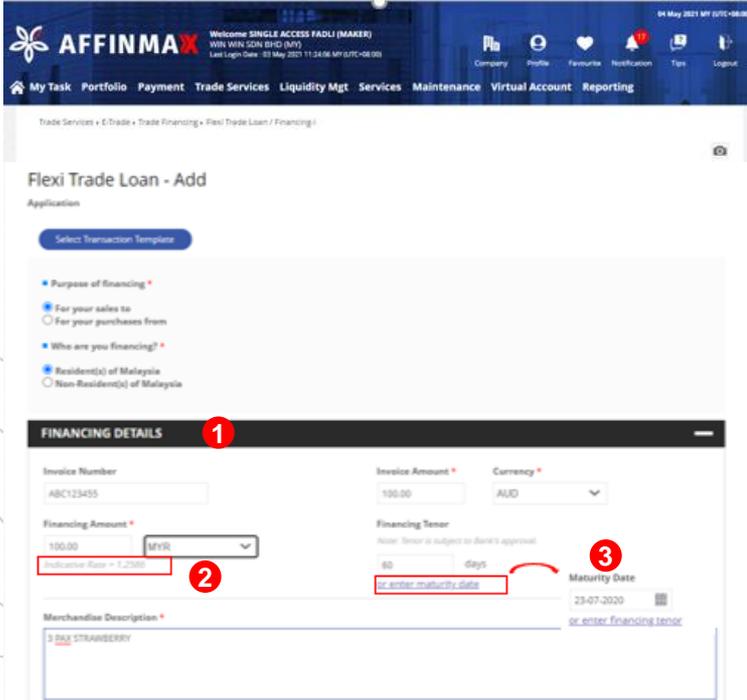
The following will be displayed if Customer selects 'Foreign Trust Receipt'

- 1) State the Financing Details for this Foreign Trust Receipt
- 2) Foreign Trust Receipt allows Financing in 'Foreign Currency'
- 3) State the Instruction to Affin Bank for this Trust Receipt– Please refer to *Slide 50* for elaboration
- 4) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 5) Click [**Save**] Button to save the record in Maker Task List.
- 6) Click [**Preview**] Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



Trade Services > E-Trade > Trade Financing > Flexi Trade Loan / Financing

### Flexi Trade Loan - Add

Application

Select Transaction Templates

**Purpose of financing\***

For your sales to  
 For your purchases from

**Who are you financing?\***

Resident(s) of Malaysia  
 Non-Resident(s) of Malaysia

**FINANCING DETAILS** 1

Invoice Number: ABC123455  
Invoice Amount: 100.00  
Currency: AUD

Financing Amount: 100.00 MYR  
Financing Tenor: 60 days  
Maturity Date: 23-07-2020  
or enter maturity date 3

Merchandise Description: 3 DAX STRAWBERRY  
or enter financing tenor

Interest Rate: 1.200% 2

## 3. Flexi Trade Loan - Sales

The following will be displayed if Customer selects '**For Your Sales to**' in 'Purpose of Financing'

- 1) State the Financing Details for this Flexi Trade Loan
- 2) Indicative rate will be displayed here should customer need to calculate the Financing Amount equivalent
- 3) Click [or enter maturity date] hyperlink to define number of Tenor instead of maturity date and vice versa

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING

**INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK**

Process this application on **4**  
18-08-2020

**On Proceeds** **5**  
 Please Credit to  
Please Select  
 Use the proceeds to repay outstanding loans / bills **6**  
ABC12334

**On Foreign Exchange** **7**  
 Board Rate Indicative Rate  
[Disclaimer](#)

**On Charges** **8**  
 Pay all charges from  
18053008511 (MYR) KIMI account  
 On maturity, please pay the principal amount and any interest from **9**  
18053008511 (MYR) KIMI account

Any Other Instructions **10** Max. 100 rows of 80 characters per row

**SUPPORTING DETAILS** **11**

Note: **12** **13**  
Money withdrawn from your insured deposit is no longer protected by PIDM

**Save** **Preview**

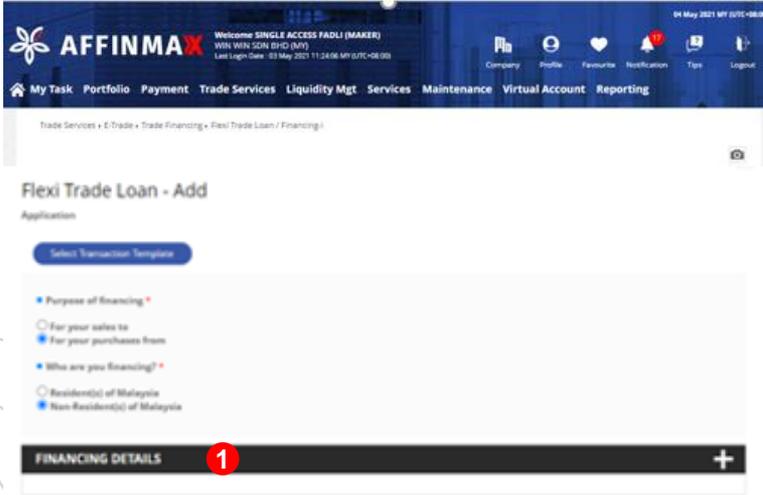
## 3. Flexi Trade Loan - Sales

- 4) State the processing date for this Trade Document. Customer is allowed to select a future date
- 5) Specify the Account Number in which Customer wish for the proceeds to be credited to
- 6) Select if to utilize these proceeds to settle other Trade Bill or financing
- 7) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 8) Specify the Charges Details for this application
- 9) Specify the Account Number in which Customer wish to debit for the principal and interest/profit payment upon maturity
- 10) Specify if there is any special instruction to the Bank for this Application
- 11) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 12) Click **[Save]** Button to save the record in Maker Task List.
- 13) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
  
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



Trade Services • E-Trade • Trade Financing • Flexi Trade Loan / Financing

### Flexi Trade Loan - Add

Application

Select Transaction Template

**Purpose of Financing \***

For your sales to

For your purchases from

**Who are you financing? \***

Resident(s) of Malaysia

Non Resident(s) of Malaysia

FINANCING DETAILS 1 +

## 3. Flexi Trade Loan - Purchase

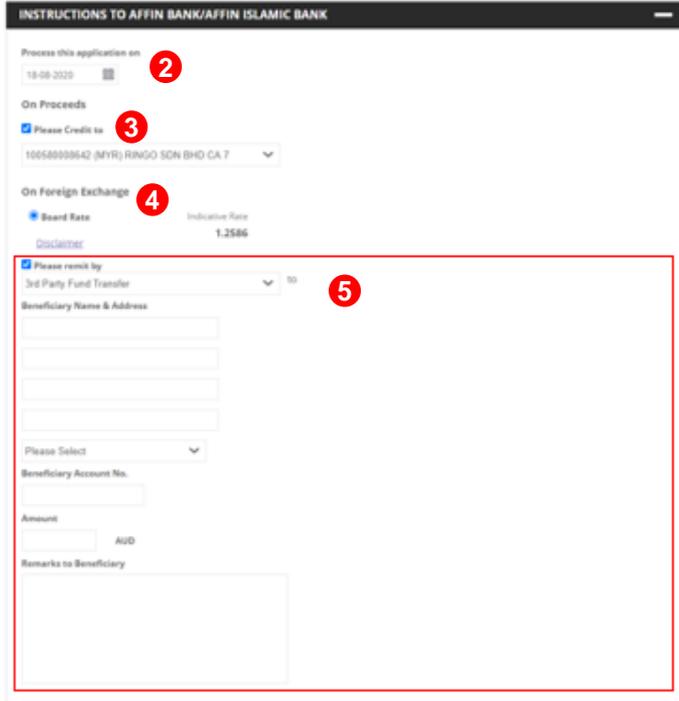
The following will be displayed if Customer selects '**For Your Purchase from**' in 'Purpose of Financing'

- 1) State the Financing Details for this Flexi Trade Loan – Please refer to Slide 52 for elaboration

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK

Process this application on  
18-09-2020

On Proceeds  
 Please Credit to  
1065A0008642 (MYR) RINGO SDN BHD CA 7

On Foreign Exchange  
 Board Rate Indication Rate  
1.2586

Please remit by  
3rd Party Fund Transfer to

Beneficiary Name & Address

Please Select

Beneficiary Account No.

Amount AUD

Remarks to Beneficiary

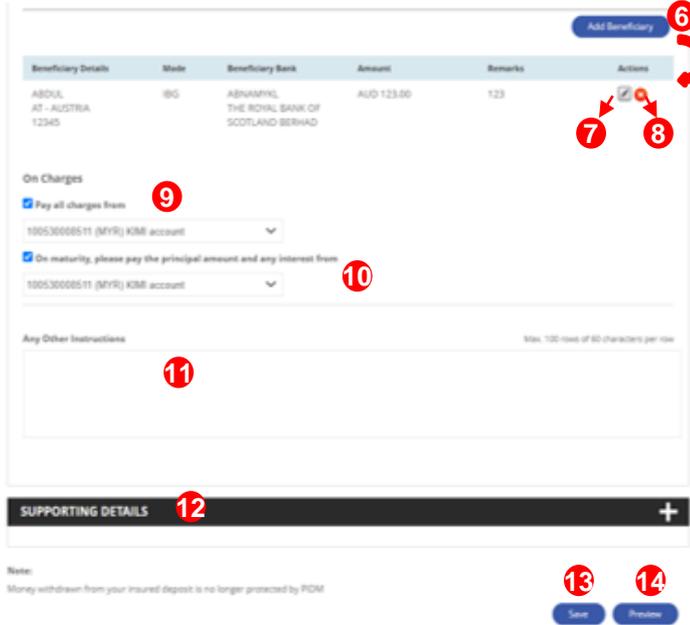
## 3. Flexi Trade Loan - Purchase

- 2) State the processing date for this Trade Document. Customer is allowed to select a future date
- 3) Specify the Account Number in which Customer wish for the proceeds to be credited to
- 4) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 5) Specify Remittance Details if Customer wish for Bank to remit the amount on behalf of Customer

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.4 TRADE FINANCING



The screenshot shows a web application interface for adding a beneficiary. At the top right, there is a blue button labeled 'Add Beneficiary' with a red circle '6' next to it. Below this is a table with columns: Beneficiary Details, Mode, Beneficiary Bank, Amount, Remarks, and Actions. The table contains one row with the following data: Beneficiary Details: ABDUL AZ - AUSTRIA 12345; Mode: B/S; Beneficiary Bank: ABNAMANK THE ROYAL BANK OF SCOTLAND BERHAD; Amount: AUD 123.00; Remarks: 123. The Actions column contains an edit icon (pencil) with a red circle '7' and a delete icon (X) with a red circle '8'. Below the table is a section titled 'On Charges' with two checkboxes. The first checkbox is checked and labeled 'Pay all charges from' with a red circle '9'. Below it is a dropdown menu showing '100530008511 (MYR) KMB account'. The second checkbox is checked and labeled 'On maturity, please pay the principal amount and any interest from' with a red circle '10'. Below it is another dropdown menu showing '100530008511 (MYR) KMB account'. Below the charges section is a text area labeled 'Any Other Instructions' with a red circle '11' and a character limit of 'Max. 100 rows of 80 characters per row'. At the bottom of the form is a dark blue bar labeled 'SUPPORTING DETAILS' with a red circle '12' and a plus sign icon. Below the bar is a note: 'Note: Money withdrawn from your insured deposit is no longer protected by PDIC'. At the bottom right are two buttons: 'Save' with a red circle '13' and 'Preview' with a red circle '14'.

Beneficiary Details	Mode	Beneficiary Bank	Amount	Remarks	Actions
ABDUL AZ - AUSTRIA 12345	B/S	ABNAMANK THE ROYAL BANK OF SCOTLAND BERHAD	AUD 123.00	123	 

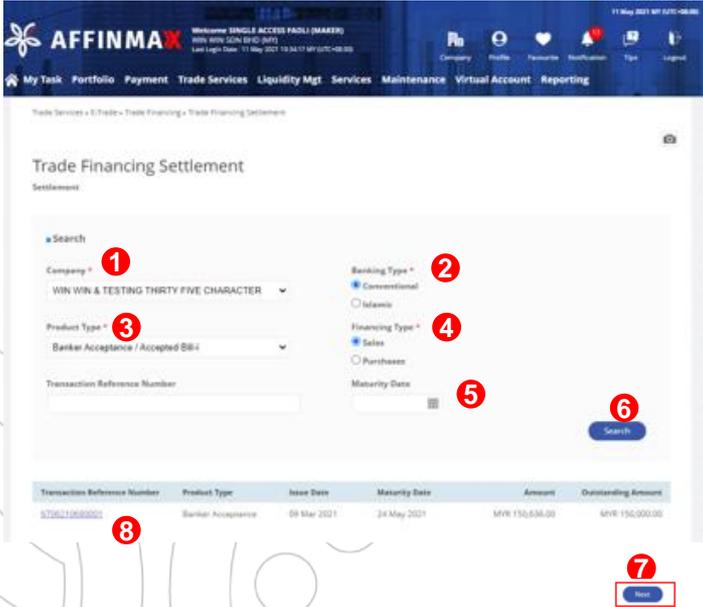
### 3. Flexi Trade Loan - Purchase

- 6) Click [Add Beneficiary Button] to add the Beneficiary to the listing. Customer may remit to up to 10 Beneficiaries
- 7) Click [Edit] icon to edit the Beneficiary that has been added into the listing
- 8) Click [X] icon to delete the Beneficiary that has been added into the listing
- 9) Specify the Charges Details for this application
- 10) Specify the Account Number in which Customer wish to debit for the principal and interest/profit payment upon maturity
- 11) Specify if there is any special instruction to the Bank for this Application
- 12) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 13) Click [Save] Button to save the record in Maker Task List.
- 14) Click [Preview] Button to Preview the transaction.

### NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



The screenshot shows the 'Trade Financing Settlement' page in the AFFINMAX system. The page includes a search form with the following fields and callouts:

- 1: Company dropdown menu (WIN WIN & TESTING THIRTY FIVE CHARACTER)
- 2: Banking Type radio buttons (Conventional, Islamic)
- 3: Product Type dropdown menu (Banker Acceptance / Accepted BBL)
- 4: Financing Type radio buttons (Sales, Purchase)
- 5: Maturity Date field
- 6: Search button
- 7: Next button
- 8: Transaction Reference Number field (ST0611060001)

Below the search form is a table with the following data:

Transaction Reference Number	Product Type	Issue Date	Maturity Date	Amount	Outstanding Amount
ST0611060001	Banker Acceptance	08 Mar 2021	24 May 2021	MYR 150,000.00	MYR 150,000.00

## 4. Trade Financing Settlement

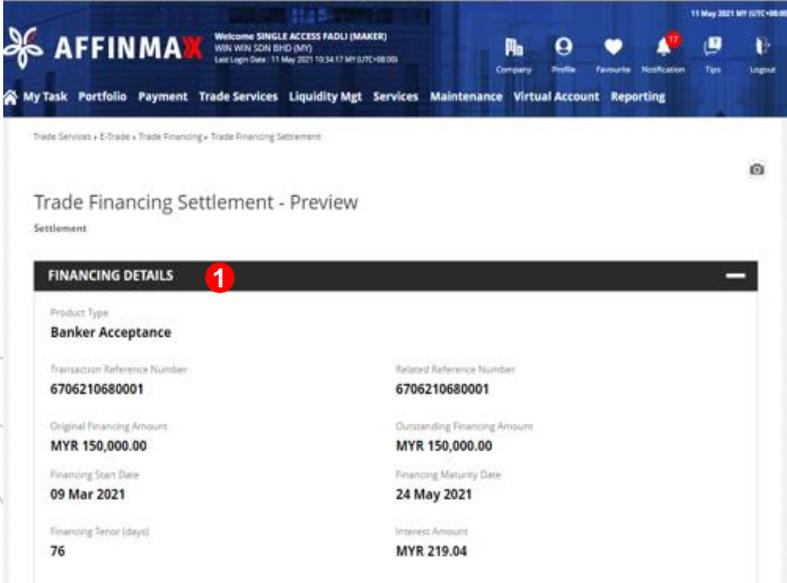
Customer will be able to Settle Trade Financing Products (BA/TR/FTL – Conventional or Islamic)

- 1) Select the Company Customer intends to settle the Trade Products for
- 2) Select Banking Type (will be displayed only if Customer has entitlement for both)
- 3) Select the Product to be settled
- 4) If Banker Acceptance/Flexi Trade Loan is accepted, define that Financing Type
- 5) Customer may enter additional (optional) search criteria
- 6) Click [Search] to retrieve the list of Financing transactions
- 7) Click **[Next]** to navigate to next set of listing
- 8) Click [Transaction Reference Number] hyperlink to settle the selected financing

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



FINANCING DETAILS	
Product Type	<b>Banker Acceptance</b>
Transaction Reference Number	6706210680001
Related Reference Number	6706210680001
Original Financing Amount	MYR 150,000.00
Outstanding Financing Amount	MYR 150,000.00
Financing Start Date	09 Mar 2021
Financing Maturity Date	24 May 2021
Financing Tenor (days)	76
Interest Amount	MYR 219.04

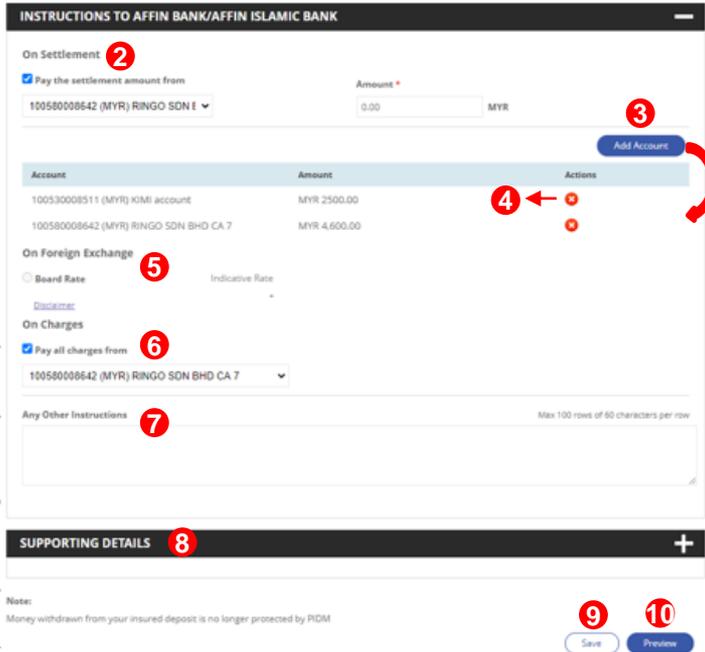
## 4. Trade Financing Settlement

- 1) Details on Financing Bill to be settled will be displayed here

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.4 TRADE FINANCING



**INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK**

On Settlement **2**

Pay the settlement amount from

Amount \* 0.00 MYR

100580008642 (MYR) RINGO SDN I

**3** Add Account

Account	Amount	Actions
100530008511 (MYR) KIMI account	MYR 2500.00	<b>4</b> <input checked="" type="checkbox"/>
100580008642 (MYR) RINGO SDN BHD CA 7	MYR 4,600.00	<input checked="" type="checkbox"/>

On Foreign Exchange **5**

Board Rate  Indicative Rate

Disclaimer

On Charges **6**

Pay all charges from

100580008642 (MYR) RINGO SDN BHD CA 7

Any Other Instructions **7** Max 100 rows of 80 characters per row

**8** SUPPORTING DETAILS +

Note: Money withdrawn from your insured deposit is no longer protected by PDIM

**9** Save **10** Preview

## 4. Trade Financing Settlement

- 1) Define the Settlement Details
- 2) Click [Add Account Button] to add the Account to the listing. Customer may remit to up to 3 Accounts
- 3) Click [**X**] icon to delete the Beneficiary that has been added into the listing
- 4) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 5) Specify the Charges Details for this application
- 6) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 7) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 8) Click [**Save**] Button to save the record in Maker Task List.
- 9) Click [**Preview**] Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.1.5 EXPORT

# 2.1.5 EXPORT

## 1. Bills Exchange Purchase/Discounted & Outward Bills for Collection - LC

The following will be displayed if Customer selected Bills Exchange Purchase/Discounted & Outward Bills for Collection - LC

- 1) Since Letter of Credit is NOT advised by Affin Bank/Affin Islamic Bank. All Letter of Credit Details need to be defined by Customer (i.e. can be edited). If Letter of Credit is advised by Affin Bank/Affin Islamic Bank, Customer to choose the Letter of Credit Advising Number & fields that are greyed out means they were auto-filled by Letter of Credit information, and these are non-editable.
- 2) Some Letter of Credit information can be entered/edited further if necessary (E.g. Your reference number, Bill of Exchange to be drawn to, Additional info, Amount)

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



## 2.1.5 EXPORT

SHIPMENT DETAILS

Merchandise Description **3**  
RUBBER

Vessel's Name  
EVERGIVEN

Transport Document Date **4**

Shipment From

Shipment To

### 1. Bills Exchange Purchase/Discounted & Outward Bills for Collection - LC

- 3) Merchandise Description is auto-filled by Letter of Credit information and non-editable
- 4) Customer may define the Shipment Details

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

**INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK**

**5** On Amendments \*

No amendments to this Letter of Credit  
 There are amendments to this Letter of Credit, and we accept all Letter of Credit amendments except:  
Rejected amendment number \_\_\_\_\_

**6** On Document Handling \*

Do not check the documents. Forward all documents to the issuing bank by courier in one lot  
 Check all documents

IN CASE OF DISCREPANCIES [?]

Send all documents to issuing bank for approval after notifying the contact person  
 Send SWIFT message to issuing bank for authority to honor and negotiate despite discrepancy(ies)

**7** On Proceeds \*

Pay us upon receipt of funds from the issuing bank  
 Pay us in advance, subject to the bank's approval when the documents are in full compliance with the Terms and Conditions of the LC  
 Pay us in advance, subject to the bank's approval after the documents are accepted by the issuing bank

Please Credit to:

**8** Select Account \_\_\_\_\_

Use the proceeds to repay outstanding financings / bills

**9** On Foreign Exchange **10**

Board Rate  Indicative Rate \_\_\_\_\_

[Disclaimer](#)

**11** On Charges

Pay all charges from \_\_\_\_\_

**12** 100070017143 (MYR) WIN WIN & TESTING THIRTY MW

Any other Instructions \_\_\_\_\_ Max. 100 rows with 50 characters per row

**SUPPORTING DETAILS** **13** +

Note: Money withdrawn from your insured deposit is no longer protected by PGM

**14** Save **15** Preview

## 1. Bills Exchange Purchase/Discounted & Outward Bills for Collection - LC

- 5) Select if there are no amendments under one Letter of Credit to date.
- 6) Select if the documents are to be/not to be checked
- 7) Select if Customer requires bank to pay upon receipt of funds/ in advance  
**Note:** If customer selects Option 1, this submission will be deemed as 'Outward Bill Collection –LC' Application
- 8) Specify the Account Number in which Customer wish for the proceeds to be credited to
- 9) Select if to utilize these proceeds to settle other Trade Bill or financing
- 10) 'On Foreign Exchange' section will be enabled when there is currency conversion involved in
- 11) Specify the Charges Details for this application
- 12) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 13) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 14) Click **[Save]** Button to save the record in Maker Task List.
- 15) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

Trade Services > E-Trade > Export > Outward Bills for Collection & Bills Exchange Purchase/Discounted - Non LC

Outward Bills for Collection & Bills Exchange Purchase/Discounted - Non LC - Add Application

**BILLS DETAILS** 1

**Buyer Name & Address \***

AA  
BB  
CC  
DD  
SG - SINGAPORE

**Collecting Bank Name**

SCBLSGG  
STANDARD CHARTERED BANK

**Collecting Bank Address**

MAXWELL ROAD

**Invoice Number \*** **Amount \*** **Currency \***

INV998899 60,000.00 SGD

**Tenor \***

Sight  
 Term

\* If tenor is more than 180 days from shipment date, approval from Bank Negara Malaysia is required.  
Please attach copy of BNM approval to the Bank.

## 2. Outward Bills for Collection & Bills Exchange Purchase/Discounted – Non LC

The following will be displayed if Customer selected Outward Bills for Collection & Bills Exchange Purchase/Discounted – Non LC

- 1) Fill in the Bills Details

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

### SHIPMENT DETAILS 2

Merchandise Description  
KLIM KRIS CARBON

Vessel's Name: ONE STAR  
Transport Document Date: [calendar icon]

Shipment From: SINGAPORE  
Shipment To: MALAYSIA

### INSTRUCTIONS TO COLLECTING BANK 3

<b>Acceptance &amp; Payment</b>	<b>Interest &amp; Charges</b>
Deliver the documents against *	Collecting Bank's charges are paid by *
<input checked="" type="radio"/> Payment	<input type="radio"/> us
<input type="radio"/> Acceptance	<input checked="" type="radio"/> buyer
Advise by SWIFT	Affin Bank bank's charges are paid by *
<input type="checkbox"/> When buyer accepts / pays	<input type="radio"/> us
<input type="checkbox"/> If buyer does not accept / pays	<input checked="" type="radio"/> buyer
In Case buyer does not accept / pay	<input type="checkbox"/> Collect interest/profit from buyer at
<input type="checkbox"/> Allow postponement until arrival of carrying vessel	Interest and/or collection charges, if refused by the buyer *
<input type="checkbox"/> Store and insure/protect goods for our accounts	<input type="radio"/> waive
<input type="checkbox"/> Protest	<input checked="" type="radio"/> do not waive

## 2. Outward Bills for Collection & Bills Exchange Purchase/Discounted – Non LC

- 2) Customer may define the Shipment Details
- 3) Customer to fill in instructions to Collecting Bank

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



## 2.1.5 EXPORT

The screenshot shows a form titled "INSTRUCTIONS TO AFFIN BANK/AFFIN ISLAMIC BANK" with the following sections and callouts:

- 4**:  Subject to bank's approval, purchase this bill with recourse to us
- 5**:  Please Credit to [Select Account dropdown]
- 6**:  Use the proceeds to repay outstanding financings / bills
- 7**: **On Foreign Exchange** section with  Board Rate and  Indicative Rate
- 8**: **On Charges** section with  Pay all charges from [100070017143 (MYR) WIN WIN & TESTING THIRTY MY]
- 9**: **Any other Instructions** text area (Max. 100 rows with 60 characters per row)
- 10**: **SUPPORTING DETAILS** section header
- 11**: **Save** button
- 12**: **Preview** button

Note: Money withdrawn from your insured deposit is no longer protected by PDIM

### 2. Outward Bills for Collection & Bills Exchange Purchase/Discounted – Non LC

- 4) Tick if Customer requires bank to purchase this bill with recourse to them. This will be deemed as 'Bills Exchange Purchase/ Discounted - Non LC'
- 5) Specify the Account Number in which Customer wish for the proceeds to be credited to
- 6) Tick if to utilize these proceeds to settle other Trade Bill or financing
- 7) 'On Foreign Exchange' section will be enabled when there is currency conversion involved
- 8) Specify the Charges Details for this application
- 9) Specify if there is any special instruction to the Bank for this Application
- 10) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 11) Click **[Save]** Button to save the record in Maker Task List.
- 12) Click **[Preview]** Button to Preview the transaction.

### NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

Trade Services • E-Trade • Export • Export Letter of Credit Confirmation

### Export Letter of Credit Confirmation

Application

Search

Company  
WIN WIN & TESTING THIRTY FIVE CHARACTER

Banking Type \*  
 Conventional  
 Islamic

Advising Reference Number Applicant Name

Search

Advising Reference Number	Letter of Credit Number	Applicant Name	Issue Date	Expiry Date	Amount	Outstanding Amount
671101180001	ILC293521	Tan Tan Co Ltd	27 Apr 2020	31 May 2021	USD 14,999.00	USD 14,999.00

## 3. Export Letter of Credit Confirmation

- 1) Select Banking Type (will be displayed only if Customer has entitlement for both)
- 2) Customer may enter additional (optional) search criteria
- 3) Click **[Search]** to retrieve the list of Letter of Credit
- 4) Click [Advising Reference Number] hyperlink to proceed with the Export Letter of Credit Confirmation

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# 2.1.5 EXPORT

Export Letter of Credit Confirmation - Add Application

Letter of Credit Details

Advising Reference Number 6711201180001	Outstanding Amount USD 14,999.00
Applicant Name Tan Tan Co Ltd	Issuing Bank BK L*MASKED ANK

View more details

INSTRUCTIONS TO AFFIN BANK

Add Confirmation to

Letter of Credit

Letter of Credit Amendment  
This request to add Confirmation is subject to bank's approval and the availability of Issuing Bank line.

On Charges

Pay all charges from  
100070017143 (MYR) WIN WIN & TESTING THIRTY PW

Any Other Instructions

SUPPORTING DETAILS

Note:  
Money withdrawn from your insured deposit is no longer protected by PDIC

Save Preview

## 3. Export Letter of Credit Confirmation

- 1) Section will display the Letter of Credit Details
- 2) Please refer to Slide 8 [View more details]
- 3) Define which document to add confirmation to
- 4) Specify the Charges Details for this application
- 5) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 6) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 7) Click [Save] Button to save the record in Maker Task List.
- 8) Click [Preview] Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

Trade Services • E-Trade • Export • Export Letter of Credit Transfer

### Export Letter of Credit Transfer

Application

Search

Company  
WIN WIN & TESTING THIRTY FIVE CHARACTER

Banking Type \*  
 Conventional  
 Islamic

Advising Reference Number

Applicant Name

Search

Advising Reference Number	Letter of Credit Number	Applicant Name	Issue Date	Expiry Date	Amount	Outstanding Amount
6711211248000	LC123215		07 May 2021	30 Jun 2021	USD 27,000.00	USD 27,000.00

## 4. Export Letter of Credit Transfer

- 1) Select Banking Type (will be displayed only if Customer has entitlement for both)
- 2) Customer may enter additional (optional) search criteria
- 3) Click **[Search]** to retrieve the list of Letter of Credit
- 4) Click [Advising Reference Number] hyperlink to proceed with the Export Letter of Credit Transfer

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

**Export Letter of Credit Transfer - Add Application**

Advising Reference Number 6711211240003	Outstanding Amount USD 27,000.00
Expiry Date 30 Jun 2021	Latest Shipment Date 07 May 2021

[View more details](#)

**PARTY DETAILS**

2nd Beneficiary Name & Address \*

AA

BE

CC

DD

SG - SINGAPORE

Your Reference Number

Nominiate Advising Bank

## 4. Export Letter of Credit Transfer

- 1) Section will display the Letter of Credit Details
- 2) Please refer to Slide 8 [**View more details**]
- 3) Define the Details of 2nd Beneficiary to this Letter of Credit Transfer

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)



# 2.1.5 EXPORT

## 4. Export Letter of Credit Transfer

- 4) Define the Transfer Details
- 5) Specify the Charges Details for this application
- 6) Check if the charges are for the account of second beneficiary
- 7) Specify if there is any special instruction to the Bank for this Application (E.g. To utilize a specific Contract Rate)
- 8) Please refer to Slide 10-11 *Supporting Details* for further elaboration
- 9) Click **[Save]** Button to save the record in Maker Task List.
- 10) Click **[Preview]** Button to Preview the transaction.

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

## 2.2 TRANSACTION STATUS INQUIRY (TSI)



# 2.2 TRANSACTION STATUS INQUIRY



## Transaction Status

Corporate Name  
WIN WIN SDN BHD

Product \* **3**  
Bank Guarantee/Standby Letter of Credit

Status  
Please Select

Debit A/C No

Value Date / File Header Date \* **4**  
01-03-2021 31-03-2021

**5**  
Search  
Advanced Search

### Listing

Corporate Name	Product	Ref No	Debatch Ref No	Trade Host Reference No.	FPX Transaction ID	Provider	Value Date / File Header Date	Grouping Reference	Source / Debatch Name	Amount	Account Name	Debiting Account	Company	Beneficiary/Applicant/Counterparty Name	Status
WIN WIN SDN BHD	Bank Guarantee / Standby Letter of Credit (Ameliraton)	BG210323224770	-	-	-	MY	23 Mar 2021	-	-	MYR 10,005.00	-	-	WIN WIN & TESTING THIRTY FIVE CHARACTER	NO 890 JALAN JALAN 9	Successfully Sent to Bank

## Transaction Status Inquiry

- 1) Upon login to Affinmax, click Payment tab
  - 2) Select Transaction Status
  - 3) Choose the Product that Customer wish to inquire on the status (Mandatory)
  - 4) Enter the date range of the transaction (Mandatory)
- Note:** Maximum date range allowed is 31
- 6) Click [Search] to retrieve the list of transactions

## NAVIGATION

- [Transaction Package](#)
  - [Transaction Application](#)
  - [Common Features](#)
  - [Import](#)
  - [Guarantee](#)
  - [Trade Financing](#)
  - [Export](#)
- [Transaction Status Inquiry](#)

# THANK YOU

If you require further assistance, please call our Contact Centre at  
03 - 8230 2222 which is available from 9.00am to 6.00pm.